

STATE OF FLORIDA
OFFICE OF THE ATTORNEY GENERAL
FLORIDA NEW MOTOR VEHICLE ARBITRATION BOARD

Lemon Law Arbitration Program

<http://myfloridalegal.com/lemonlaw>

The Capitol, PL-01

Tallahassee, Florida 32399-1050

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Consumer(s),

vs.

CASE NO.: _____

Manufacturer(s).

CONSUMER'S PREHEARING INFORMATION SHEET

IMPORTANT: This form is to be completed by you and **must be received**, with all attachments, by the Board at the address at the top of this form, and by the manufacturer(s) no later than **five (5) days before the date of your hearing**. (A Notice of Hearing giving the hearing date will be mailed to you under separate cover.) **NOTE:** If a manufacturer is represented by an attorney, this form and all attachments **must** be sent to that attorney, instead of the manufacturer. Any witnesses not included on this form **must** be made known in writing to the Board and the manufacturer(s) or its attorney, **no later than five (5) days** before the hearing or they may not be allowed to testify. Documents not attached to this form must be received by the Board and the manufacturer(s) or its attorney at least **five (5) days** before the hearing or they will not be considered by the Board, unless the Board finds that you have good cause for not submitting them on time.

Please check all that apply:

1. _____ I will be bringing an interpreter to the hearing. *(All hearings are conducted in English. Please see p. 2 of "Hearings Before the Florida New Motor Vehicle Arbitration Board" for further instructions about the use of interpreters.*
2. _____ I will be represented by an attorney at the hearing. My attorney is:

Name: _____

DLA/LL-007 (rev. 02/2023), Rule 2-30.001, F.A.C.

Firm Name: _____

Mailing Address: _____

City: _____, State: _____, Zip: _____

Telephone: _____, Fax: _____

Florida Bar Number: _____

- 3. _____ I hereby request that the Board inspect or test drive the consumer's motor vehicle.
- 4. **Attach copies** of records, documents, affidavits, and papers you want the Board to consider. **DO NOT** include copies you already have sent with your Request for Arbitration.
- 5. Please list the name **and email address** of each witness you intend to have testify at the virtual hearing. **NOTE:** In order for your witnesses to participate in the hearing, you must list a valid email address for the witness. Prior to the hearing, each witness will receive an email with a personalized link that says "Join Webinar," which they will need to click on to join the hearing.

NAME

EMAIL ADDRESS

_____	_____
_____	_____
_____	_____
_____	_____

PLEASE NOTE: Listing witnesses on this form **does not** constitute a request for the issuance of a subpoena. If a subpoena is necessary to compel the attendance of a witness listed on this form, a separate, **written** request for a subpoena must be sent to the Board Attorney at the address at the top of this form. *Please refer to paragraphs (19)-(21) of "Hearings Before the Florida New Motor Vehicle Arbitration Board" for more information regarding subpoenas.*

I have sent a copy of this completed document, including all attachments, to each Manufacturer or its attorney, by ____ U.S. Mail or ____ email on _____, 20____.

(Signature of Consumer or Attorney)

(Name - please print)

(Address)

(Day time telephone)

(Fax)

(E-mail address)